

General Terms and Conditions

1. Pricing and Services

Basis of the contract are VBC's respective valid offers and trainings programs.

2. Billing and terms

Term of payment:

Bills are due promptly within 15 days without any deduction. Fees and expenses are billed after they incur. In case of delayed payment we will charge all reminder and collection fees as well as customary interest. Fees from foreign transfers are to be paid by the invoice recipient.

3. Cancellation and postponement

A charge of 25% of the training costs when cancelled up to 8 weeks before the training; 50% when cancelled 8 to 2 weeks in advance;

75% at 2 weeks to 8 days in advance and 90% thereafter.

Cancellation costs arising for travel and accommodation bookings are settled to 100%. A cancellation or postponement may only occur in writing.

4. Value assurance

VBC Partners have the right to adjust the value of contracted but not yet invoiced services for ongoing personnel development projects after the contract is signed. The adjustment has to be done in accordance to the harmonized consumer price index (HCPI 2020)

5. Travel and lodging expenses

The customer bears the incurred costs of travel, meals and lodging of the trainers. The choice of transportation is up to the trainers; however we do encourage the most economical and stress-free choices for the benefit of our customers.

6. Copyright

Papers and documents provided by us during the training are intellectual property of Academia Gesellschaft fuer Erwachsenenbildung GmbH and are solely for the use of the respective person taking part in the training. Any further use and distribution of this material – including company internal distribution – is subject to written permission.

7. Non-solicitation agreement

No employees or VBC trainers from a VBC contracting party can be headhunted, hired or otherwise employed directly or indirectly.

A contractual penalty of € 25,000.00 is owed for each and every breach of the nonsolicitation agreement. Payment of the contractual penalty does not absolve from continuing to maintain the non-solicitation agreement.

8. Privacy policy

Personal data, which is required for completion of the contract, is provided by the client. It is stored for the necessary development of business, but is not passed on to third parties. Naturally, all of the client's personal data, in addition to that of employees and agents, is handled confidentially and protected from unauthorised access. Client's data is only released to third parties if it is required for the fulfilment of the order or if it is required for the provision of a service.

Further details regarding the privacy policy can be found in the Privacy Policy section https://www.vbc.biz/impressum-english-version

9. Juristiction

Any dispute arising under this agreement shall be resolved exclusively by the proper court at the location of the VBC partner. With the signature on this contract, the customer fully agrees to these terms and conditions unless otherwise stated in writing.

10. Additional Items

All prices are in EUROs and do not include applicable VAT.

V1.0